

The requirements that a reference must meet in order to be accepted can be found in the "Online Application Instructions" available at www.campamerica.pl under the "Documents" tab. The reference must show continuity of cooperation for a period of at least 1 month within the last year from the date of its issuance. References are treated as confidential and not disclosed to applicants. **IMPORTANT: Document valid only with stamp, signature and date of issue.**

Name of Camp America Applicant:	
Your name:	
Your job title:	
Organisation name, address and general phone number:	
Your work email address:	
Dates of Applicant's employment/attendance:	From _____ To _____
Are you the applicant's: ☐ Manager ☐ Teacher ☐ Camp Director ☐ Coach ☐ Other If 'other' chosen, please give details: _____	
Do you know the applicant from a position of authority/supervision eg. teacher/manager/coach? ☐ YES ☐ NO	
Is the applicant your family member? ☐ YES If 'yes', how are you related? _____ ☐ NO	
How long have you known the applicant? ☐ more than 1 year ☐ between 1 month and 1 year ☐ less than 1 month	
Are you aware of any disciplinary action or investigations regarding this applicant? ☐ YES If 'yes', please give details: _____ ☐ NO	
Would you rehire this applicant? ☐ YES ☐ NO If no, please explain why: _____ ☐ not applicable (N/A)	
Do you currently remain in contact with the applicant: ☐ YES - professionally ☐ YES – socially ☐ NO	

Please assess the Applicant's personal traits (mark box).

A = Excellent; B = Above Average; C = Average; D = Poor; E= not applicable (N/A)

	A	B	C	D	E		A	B	C	D	E
Honesty						Work ethic					
Maturity/ Responsibility						Response to authority					
Energy and enthusiasm						Teamwork					
Leadership						Ability to manage stressful situations					
Commitment						Interaction with children/vulnerable adults					
Problem solving						Overall positive attitude					

Please provide your overall opinion and describe the applicant's role in your organization. If you selected an average or poor rating in the table above, please explain the reasons for your assessment in detail:

Name of Camp America Applicant:	
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This position involves substantial access to children/vulnerable adults. Camp America keeps Child Protection at the center of our practices. We are committed to the welfare of children. Do you have any concerns about the applicant working with children/vulnerable adults?

- ☐ YES If 'yes', please give details: _____
- ☐ NO

Do you recommend the applicant to work on a US summer camp?

- ☐ YES
- ☐ NO If 'no', please give details: _____

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Date Reference Completed:	

Please email this form to help.campamerica@aifs.pl from your work/organisation email address.

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